Physical Resources Organizational Chart
Finance and Administration Overview
August, 2019

Claudia Runciman
Director, Finance and Administration

- Melanie Howarth
  Manager, Human Resources & Administration
- Brian Herman
  Manager, Capital Accounting
- Matt Lawrie
  Manager, Accounting and Administrative Operations
- Ben Charbonneau
  Manager, Transportation Services
- Dave Home
  Manager, Stockroom and Materials Handling
- Chris Payne
  Manager, IT Services

- PR Human Resources
- Major Capital and Renovation Accounting
- DEC Administrative Support
- Operating Budgets Accounting
- Work Order Desk
- University Vehicle Procurement and Replacement
- Vehicle Licensing and Insurance
- University Vehicle Preventive Maintenance, Repairs and Service Calls
- Vehicle Fuel Dispensing
- Parts and Supply Receiving
- Maintenance Service Parts and Supply Inventory
- Minor Departmental Supply
- Inventory
- Materials Handling
- Server Infrastructure Design/Support/Procurement
- Data Management
- Electronic Access