



University of Guelph Student & Volunteer Use of University Owned or Leased Licensed Vehicle Approval Form

I _____ voluntarily agree to drive a University of Guelph
vehicle from _____ to _____ on date: _____
for the purpose of:

I hold a current valid Province of Ontario Driver's License, Class _____ ,
driver's license number _____ , expiration date _____ .

The vehicle to be driven is make _____ , model _____ ,
license plate number _____ , U of G ID number _____ .

I am fully familiar with the Ontario Highway Traffic Act and I undertake to comply with the
provisions of the Act at all times.

I am aware of, and fully comply with the University policy and procedures on the operation and use
of University owned, leased and rented licensed vehicles as specified in University of Guelph
policy 1.2.25 – Licensed Vehicles.

Student Signature Student ID Number Date

Statement by Department Chair or Designate:

I approve the use of the University of Guelph vehicle by the registered student named
above. I am satisfied that the information provided above is accurate to the best of my
knowledge.

Department Chair/Designate Department Chair/Designate
(Name Printed) (Signature)

The original completed and signed form is to be kept on file by individual departments. A copy is to
be emailed to Treasury Operations at Treasury@uoguelph.ca.