



## 1.2.16 Guelph Campus Snow Removal Policy

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Original Approval Date: December, 2008

Date of Most Recent Review: November, 2024

Review Timeline: Three Years

Approving Authority: Associate Vice-President, Physical Resources

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### Policy

Throughout the winter months, it is the objective of Physical Resources to reduce snow and ice hazards on main campus sidewalks, steps, ramps, curb cuts, roadways and parking lots. Walkways have ice preventative applied in the morning and throughout the day as required. Access to selected University walkways and stairways will be restricted during the winter months to facilitate an increase in the frequency of snow and ice removal performed on unrestricted walkways and stairways.

Order of priority for snow removal:

1. Roads, parking lots, accessible parking, and bus routes.
2. Ontario Veterinary Hospital
3. Fire routes which include escape doors and stairways.
4. Sidewalks, ramps and curb cuts to parking stalls used by individuals with disabilities.
5. Sidewalks and main building entrances.

Note: It may take several days to remove a substantial buildup of snowfall from areas which are not able to be cleared using normal snow removal techniques i.e., shoveling or plowing. Questions or concerns regarding snow and ice removal may be submitted by emailing [snow@pr.uoguelph.ca](mailto:snow@pr.uoguelph.ca) or by completing a Snow Removal Survey which is available for download and submission on the University of Guelph, Diversity and Human Rights website at <https://www.uoguelph.ca/diversity-human-rights>.

### Heavy Snow Accumulation While the University is Open

In the event of heavy snowfall while the University is open, during both regular hours and after hours, it is recommended that faculty, staff and students take public transportation. If this is not possible it is also recommended that faculty, staff and students park their vehicles in parking lots which will receive the highest level of maintenance: P10, P12, P23, P26, P30, P31. A map indicating all parking lot locations is posted on the Campus Parking Services website at: <https://www.parking.uoguelph.ca/>

### Heavy Snow Accumulation in Residence Student Overnight Parking Lots

In the event of a large snow accumulation in residence student overnight parking lots due to one heavy snowfall, or repeated snowfalls, a total clearing of the lots will be required.

## Responsibility of the Grounds Department, Campus Parking Services and Residence Administration

- The Grounds Manager (or designate) in consultation with the Manager, Campus Parking Services (or designate) notifies the Assistant Director, Student Housing Services (or designate) when a total clear out of residence student parking lots is required.
- The Assistant Director, Student Housing Services, coordinates twenty-four (24) hour advance notification to students specifying the requirement that all vehicles in residence student overnight parking lots be moved to assigned lots until snow removal operations are complete.

## Responsibility of Residence Students

- Upon receiving 24-hour notification, students shall move their vehicles from residence student overnight parking lots to temporary lots outlined below by 6:00 pm of the next day and return to their regular overnight lot by 8:00 am the following morning. Tow trucks will assist with vehicle removal, if necessary, at the owner's expense.

## Temporary Residence Student Overnight Parking Lots

- Vehicles in P13 and P17 will move to P12, P14 and P15. Vehicles in P19 will move to P23. Any vehicle that has not been moved will be towed at the owner's expense.

## Relevant Legislation

Ontario Fire Code Reg. 388/97 Sections 2.7.1.7.(1) and 2.7.1.8.(1)  
Occupational Health and Safety Act, 1990.

## Related Policies, Procedures and Documents

Physical Resources Winter Salt Management Plan  
Grounds Snow Removal Program

### Revision History

Revision No.	Revision Date (M,Y)	Summary of Change
00	December, 2008	N/A
01	December, 2013	Format
02	December, 2021	Order of priority for snow removal. Campus Map website link update. Deletion of P19 from the list of temporary student residence overnight parking lots.
03	November, 2023	Parking lot 24 no longer exists and updated Campus Parking Services title.
04	November, 2024	Additional details added to Order of priority for snow removal: point 1. accessible parking added, point 4. curb cuts to parking stalls used by individuals with disabilities added.