Subject: Accessing the Service Tunnel System

Purpose
To ensure all personnel required to perform work duties within the service tunnel system are aware that restrictions and safety protocols exist regulating service tunnel access.

Scope
All staff and service providers hired by the University who require access to the service tunnel system to perform their work duties.

Procedural Reference
Central Utilities Plant standard operating procedure: 6.11.2 Accessing the Service Tunnel System.

Policy
1. All personnel (including contractors) requiring access to the service tunnel system to perform their work duties shall follow the safety procedures outlined in 6.11.2 Accessing the Service Tunnel System.

2. The issue of keys to contractors requiring access to the service tunnel system to perform work shall be implemented as per Physical Resources policy.

3. Physical Resources shall post, at all tunnel access points, signage indicating the personal protective equipment and clothing requirements and the requirement to contact the CUP prior to accessing the service tunnel system.